

## 25 Commonly Asked Interview Questions - **General**

1. Tell me about yourself.
2. Why are you interested in this role?
3. What makes you interested in this company? In this position?
4. Describe your educational and professional background.
5. What is your biggest professional/personal achievement?
6. Tell me about your work experience and qualification for this role/ position.
7. Where do you see yourself professionally in 5, 10, 15 years?
8. How would you describe your work style?
9. What are your biggest strengths and weaknesses?
10. How would you define success in this role?
11. What do you think makes a successful leader?
12. What would you accomplish in the first 30, 60, 90 days?
13. How do you handle conflict?
14. What makes you unique for this role?
15. What are some of your leadership experiences?
16. What motivates you?
17. What are you looking for in your next role or position?
18. What are the things you most enjoy doing in your current role?
19. What are your least preferred tasks in current role?
20. How have you developed yourself professionally?
21. Why are you a good fit for the position/ organization?
22. What is your approach toward decision making?
23. What experience do you have in a remote work environment?
24. What role do you most frequently play when on a team?
25. What would like to ask me about the role or organization?



## 20 Commonly Asked **Behavioral** Interview Questions

1. Tell me about a time when you had to communicate an unpopular decision.
2. Tell me about a time when you had to deliver a complex or complicated idea or solution to others.
3. Tell me about a time you had to have a tough conversation with a peer or manager.
4. Tell me about a time when you worked on a team to accomplish a specific task or goal.
5. Describe a time when your skill or knowledge helped your team or colleagues.
6. Talk to me about a time you had to use written communication to describe a process or idea.
7. Tell me about a time when you had to solve a problem in a creative or unique way.
8. Describe a leadership challenge you have faced and how you managed through it.
9. Tell me about a time when you were given a deadline that was difficult to meet.
10. Tell me about a time when you had multiple deliverables and competing priorities.
11. Describe a time when you had to get a project approved or a new process approved before implementing it.
12. Have you ever had to create and give a presentation? What was the outcome?
13. Tell me about a time when you had to change another person's behavior or attitude.
14. Have you ever had to manage a project with a remote co-worker? What was the outcome?
15. Tell me about a time when you had to analyze information and act? Describe your process and the outcome.
16. Have you ever had to communicate a complex idea to others? Describe your approach and the outcome.
17. Have you ever received resistance when implementing a project? How did you handle it?
18. Tell me about a time when you failed on a project or missed a deadline.
19. Have you ever been conflicted on a decision you had to make or communicate? Tell me about the decision and outcome.
20. Tell me about a time when you encountered conflict on a team. How did you manage through it?